

RETAKE TICKET

Step 1: Complete the bottom half of this ticket

Step 2: Set up a time to discuss it with Mr. Harris. This can be before or after school or during advisory, but will not be considered during class time.

During this meeting you should have:

- ✓ This paper (front side completed)
- ✓ The test you want to retake
- ✓ Your class notes and warm-ups

Step 3: Discuss retake requirements with Mr. Harris and set up a follow-up meeting to check progress.

Step 4: Complete all requirements discussed during your meeting and turn in evidence to Mr. Harris by the scheduled due date.

1. Test to be retaken: _____

2. Standards I want to retake: _____

(Please note: if doing a retake, you will automatically be expected to retake any 1's or NTY's so write down AT LEAST all of those)

3. Original score on retake standards: _____

4. Please describe in a sentence or two why you received this score. Be specific! "I didn't study" is not an adequate response!

5. Please describe in a sentence or two how you will ensure that you can show increased knowledge on your retake assessment. Be specific!

I understand that the retake assessment will be different from the original assessment, but will still assess the same standard(s) from that unit, so studying test corrections alone will not be sufficient to improve my score

I understand that the retake assessment will TOTALLY REPLACE the original score on each standard, whether that score is better or worse than the original.

I understand that it takes time and effort for Mr. Harris to create a retake and I will do my best to complete any requirements and meet all appointments discussed in this meeting. I understand that missing any deadline or failing to meet any requirement may result in this retake being cancelled.

Signature: _____

Print: _____

FOR USE BY MR. HARRIS ONLY:

ALL of the HIGHLIGHTED interventions must be completed BEFORE earning a Retake:

___ *Test Corrections for all standards to be retaken

(All test corrections must be completed on a separate sheet of paper. Each response must have a COMPLETE answer and must earn at least a "3" on the rubric)

___ *Complete and turn in Warm-Ups relating to retake standards

___ *Obtaining Missing Notes

___ Assigned Homework/Practice
(Complete or Redo)

Required assignments:

___ Additional Homework/Practice

___ Reading Assignments

___ Prove you are reading

(Summarize, take notes,
illustrate concepts, other)

___ Mini Quizzes

Dates: _____

___ Contact with Parents

___ Getting Organized (Rewriting notes, Putting notes in order, gathering and sorting all papers, other)

Tasks: _____

___ Discuss other ways to improve the "Academic Responsibility" Standards

___ Other Requirements:

Retake Process Calendar

___ SWAT (Mondays after school)

Required Dates: _____

___ Meeting with Mr. Harris (Advisory, after school)

Required Dates: _____

___ Other required dates: _____

I will turn in my **best attempt** at above assignments by:

I will turn in my **best attempt** at test corrections by:

*(NOTE: If you fail to meet any of these dates without talking to Mr. Harris **BEFORE** the missed deadline, your retake may be automatically be suspended or canceled)*

I understand the requirements listed above and still want to pursue this test. I understand that missing any deadlines or not completing these requirements will end the retake process. _____

Final Teacher Approval/Retake Date: _____